

Personal Reference Form

*This form is to be completed by a co-worker, pastor, friend, or someone else acquainted with the applicant's character and scholastic readiness for pursuing a degree at Northwest University. If you are applying for the B.A. in Ministry Leadership program, one reference **must** be a pastor. Please do **not** use a family member as a reference.*

To be Completed by Applicant

Applicant's Name _____

Please Choose One:

- Open-file: the applicant CAN read and have access to all references in his/her file.
- Confidential Option: the applicant CANNOT read or have access to any references in his/her file.

Applicant's Signature _____

To Be Completed By Personal Reference

The above-named applicant is applying for admission to Northwest University. We would appreciate your candid evaluation of the applicant's ability as it relates to his/her pursuit of a Bachelor's Degree.

How long have you known the applicant? _____

Capacity in which you know the applicant _____

How would you rate the applicant in terms of:	No Basis for Evaluation	Minimal	Adequate	Strong	Exceptional
Integrity: Demonstrates honesty, responsibility, character					
Intellectual Ability: Uses critical thinking, is objective, engages actively with new knowledge					
Communication Skills: Writing Clear, organized, college level					
Communication Skills: Oral Can articulate ideas effectively					
Interpersonal Skills: Demonstrates empathy, respect, tolerance					

(Continued on reverse side)

Additional Comments

Please provide any additional information you think would be helpful to us in evaluating the applicant's ability to succeed at Northwest University.

Name (Please print) _____ Phone _____

Signature _____ Date _____

Northwest University does not discriminate in its educational program or activities on the basis of race, color, national or ethnic origin, gender, age or physical disability.

Thank you for taking the time and effort to complete this **Personal Reference Form**. Please send it to:

**Graduate and Professional Studies Enrollment
Northwest University
P.O. Box 579
Kirkland, WA 98083-0579**

If you prefer, you may submit this form by fax, or (in the form of a pdf) e-mail:

Fax: 425.803.3059

E-mail: GPSE@northwestu.edu

Phone: 425.889.7799

Toll-Free Fax: 866.329.5327

Web site: www.northwestu.edu

Toll-Free Phone: 877.453.5327