BUNTAI N SCHOOL OF NURSING
Northwest University
APPLICATION TO NURSING MAJOR
2015 Cohort

ONLY COMPLETE APPLICATION PACKETS ARE PROCESSED

Priority Due Date: January 16, 2015
4:00 PM

Fax: 425.889.5748
Phone: 425.889.7822
Email: nursing@northwestu.edu

PLEASE RETURN TO:
Buntain School of Nursing
Northwest University
PO Box 579
Kirkland, WA 98083-0579
**BACHELOR OF SCIENCE IN NURSING**
**APPLICATION FOR ADMISSION TO MAJOR**

Checklist and Instructions for Submitting a Complete Application Packet

Read all application packet instructions carefully and thoroughly

*Incomplete applications are NOT accepted*

<table>
<thead>
<tr>
<th>Complete</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td><strong>Applied to Northwest University</strong></td>
</tr>
<tr>
<td></td>
<td><em>Important:</em> School of Nursing applications are NOT processed until the Northwest University Admissions office has received an application for admissions. See <a href="http://www.northwestu.edu/apply">www.northwestu.edu/apply</a> for requirements, fees, and deadlines.</td>
</tr>
<tr>
<td>☐</td>
<td><strong>Official Transcripts Ordered</strong></td>
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<tr>
<td></td>
<td><em>Note:</em> Official transcripts are needed only if you have taken prerequisites for the NU nursing program at another college or university. Do NOT order NU transcripts.</td>
</tr>
<tr>
<td>☐</td>
<td><strong>Reference forms distributed, completed, &amp; added to your complete application packet.</strong></td>
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<tr>
<td></td>
<td><em>Note:</em> Provide your reference with the applicable reference form and a self-addressed stamped envelope. Include the sealed envelope from your reference in your complete application packet when you submit your application to the Buntain School of Nursing.</td>
</tr>
<tr>
<td>☐</td>
<td><strong>Completed the online GPA calculator.</strong> <a href="#">Click here</a></td>
</tr>
<tr>
<td></td>
<td>See Form B page 1</td>
</tr>
<tr>
<td></td>
<td>To be eligible to apply to the School of Nursing, you must have:</td>
</tr>
<tr>
<td></td>
<td>• <strong>A cumulative</strong> Grade Point Average (GPA) of 3.0 for all nursing prerequisites.</td>
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<tr>
<td></td>
<td>• <strong>A minimum</strong> grade of 2.7 in Survey of Chemistry II with lab, Human A &amp; P I and II with labs, and General Psychology</td>
</tr>
<tr>
<td>☐</td>
<td><strong>Completed Test of Essential Academic Skill (TEAS)</strong></td>
</tr>
<tr>
<td></td>
<td>Sign up at: <a href="#">TEAS Test Sign-up Sheet</a>. The cost is $45.00 at NU and is paid in cash or check at the beginning of the test.</td>
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<tr>
<td></td>
<td><em>Note:</em></td>
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<tr>
<td></td>
<td>• Applicants eligible to apply to the School of Nursing must achieve a score at or above the 50th percentile (Program Type: BSN).</td>
</tr>
<tr>
<td></td>
<td>• Test scores must be submitted in your complete application packet.</td>
</tr>
<tr>
<td>Complete</td>
<td>Item</td>
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<tr>
<td>----------</td>
<td>------</td>
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</tbody>
</table>
| ☐ | **Application Packet and $35.00 Fee**  
*Note:* Cash or checks accepted. Make checks payable to Northwest University.  
**Important:** A complete application packet includes the following forms: |
| | ☐ Form A – Front and Back  
☐ Form B – Front pages 1, 2 & 3  
☐ Form C – Front  
☐ Form D - Front and Back  
☐ Form E – Christian Leader Reference Form, front and back  
☐ Form F – Faculty Reference Form, front and back  
☐ Form G - Self-Analysis Essay  
☐ Official Transcripts (if transferring credits from another institution)  
☐ TEAS score sheet  
☐ Application Fee |
| ☐ | **Photocopy of your application**  
*Note:* This is for your personal records. Do not ask the person collecting your application to make a copy for you.  
This is your responsibility. |
Before Starting Your Application

Thank you for your interest in the Northwest University Buntain School of Nursing.

Read all instructions BEFORE you begin work on the application. The instructions below are divided into three sections: All applicants, Transfer students, and Re-applicants. Be sure to carefully read the sections that apply to you.

Only complete application packets are processed.

Priority Deadline and Communication:

All parts of this application must be received in the School of Nursing Office no later than Friday, January 16, 2015, at 4:00 pm to meet the priority deadline for admission to the 2015 nursing major cohort.

All applications received on or before the priority deadline are reviewed and decisions communicated to those applicants before late applications are considered. Any applications received after January 16, 2015 are considered late and are processed on a space available basis.

All communication regarding your application is sent via email. If the School of Nursing has any questions, we will contact you by email. It is imperative the email address provided on the Personal Information Sheet (Form A) is active and correct. It is your responsibility to check your email account for communication from the School of Nursing.

Final decisions regarding acceptance to the Buntain School of Nursing are emailed to students the last week of March if the complete application is received before the priority deadline.

1. ALL Applicants:

a. Transcripts: If you plan to transfer credits to apply to your nursing degree, two official copies of all relevant transcripts are required from every college or university you have attended; one must be sent to the Northwest University Admissions Office and one must be sent to the Buntain School of Nursing Office at PO Box 579, Kirkland, WA 98083.

   If you take classes after the application due date at a college or university other than Northwest University you must also order two official copies of these transcripts and have them sent to the Admissions Office and Buntain School of Nursing.

   - Unofficial transcripts are not accepted.
   - It is not necessary to order transcripts from Northwest University.

b. Test of Essential Academic Skills (TEAS): The TEAS is an entrance exam for the nursing major. All applicants are required to take the Assessment Technologies Institute (ATI) TEAS before January 16, 2015 and achieve a score rating in the 50th percentile (Program Type: BSN) or higher to be eligible for admission.

A sign-up sheet and instructions are available online at TEAS Test Sign-up Sheet. You will need to create a Google account to access this sign-up sheet. You must complete this sign up in order to take the TEAS at Northwest University. The cost of the test at NU is $45.00 and the fee is due before the test starts. We offer multiple test times to accommodate student’s schedules but time and space are limited.
If location or time prevents you from taking the TEAS test at NU, you must make an appointment to take the test at an ATI testing center. There are ATI testing centers located nationwide. To find the location nearest you, please call 800.667.7531.

We strongly recommend you prepare for the TEAS by purchasing the study guide and practice assessment at www.atitesting.com. Applicants who score below the 50th percentile (Program Type: BSN) are not eligible for admission into the Buntain School of Nursing program.

Note: The Buntain School of Nursing allows an applicant to take the TEAS every three (3) months. Any retake completed before the three (3) month waiting period is fulfilled is considered ineligible criteria for admission and the three (3) month waiting period begins from the last time retaken. The TEAS can be taken only three (3) times.

2. Transfer Students:

In order for applications to be reviewed and a decision regarding acceptance to the nursing major can be made, you must apply to Northwest University and be accepted for fall 2015. If you have not yet completed the NU application for admission, please call 800. 669.3781 immediately to request an application or visit the online application at http://www.northwestu.edu/admissions/apply/.

3. Re-applicants

- Re-applicant to the School of Nursing: You are a re-applicant if you submitted a complete application within the last two years. If you chose to reapply you need to make an appointment with the School of Nursing office (425-889-7822 or nursing@northwestu.edu) and bring the following forms with you.
  - Form A
  - Form B
  - Form D
  - GPA calculator
    - Any transcripts that contain additional coursework (other than NU transcripts)
  - Application fee

Note: Your TEAS score can be used for 5 years; the self-analysis essay and reference forms can be used for 2 years.

- Re-applicant to Northwest University: If you previously deferred admission to Northwest University or have not attended Northwest University for at least one semester you will need to contact the Admissions Office to complete the readmission process. Call 425-889-5231 or 1-800-669-3781.
BUNTAINE SCHOOL OF NURSING
NORTHWEST UNIVERSITY
APPLICATION FOR ADMISSION TO MAJOR
Personal Information Sheet

Please Print

Fill in all blanks. If a blank does not apply insert N/A for not applicable.

Full Name ____________________________________________ Date ____________

(Last) (First) (Middle)

Birthday __/__/____ ☐ Married / ☐ Single Maiden Name________________________

(M) (D) (Y)

Other Names __________________________ NU Box # _________ NU ID # __________

(nicknames, maiden names & previous names)

Current Address ____________________________________________ Apt ____________

(Street)

_________ ___________ ___________ ___________

(City) (State) (Zip) (County) Cell Phone # ____________

Permanent Address ____________________________________________ Apt ____________

(Street)

__________________________ ____________ ____________ __________

(City) (State) (Zip) (County) Phone # ____________

Summer Address (check one) ☐ Current ☐ Permanent ☐ Summer

__________________________ ____________ ____________ Date summer address is active

(Street)

__________________________ ____________ ____________ Phone # ____________

(City) (State) (Zip)

Email (required) __________________________

Notification regarding admission to the Buntain School of Nursing and all correspondence regarding your application is sent via EMAIL. If your address or email changes it is your responsibility to provide us with updated information.

Have you previously submitted an application to the Buntain School of Nursing? ☐ Yes ☐ No

If yes, when did you last apply? ____________ ____________

(Month) (Year)

Are you planning to be involved in NU extracurricular activities or sports? ☐ Yes ☐ No

If yes, indicate what activity__________________________________________

Who is the coach or director?__________________________________________

Are you related to an NU Alumni, current student, or current employee? ☐ Yes ☐ No

If yes, state name ___________________________________________________

<table>
<thead>
<tr>
<th>Information used for reporting purposes only:</th>
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</thead>
<tbody>
<tr>
<td>Ethnicity: ☐ Asian; ☐ Black Non-Hispanic; ☐ Hispanic/Latino; ☐ American Indian/Alaska Native;</td>
</tr>
<tr>
<td>☐ Ntw Hawaiian/Pacific Islander; ☐ White Non-Hispanic; ☐ Other/two or more; ☐ Unknown</td>
</tr>
<tr>
<td>Is English your native language? ☐ Yes ☐ No</td>
</tr>
<tr>
<td>Sex: ☐ Male ☐ Female</td>
</tr>
</tbody>
</table>
### Previous Experience

In the table provided below, please list 2 years of your previous and or current work experience.

<table>
<thead>
<tr>
<th>DATES</th>
<th>PLACE</th>
<th>JOB TITLE</th>
<th>RESPONSIBILITIES</th>
</tr>
</thead>
<tbody>
<tr>
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In the table provided below, please list 2 years of volunteer experience.

<table>
<thead>
<tr>
<th>DATES</th>
<th>PLACE</th>
<th>JOB TITLE</th>
<th>RESPONSIBILITIES</th>
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<tbody>
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</tr>
</tbody>
</table>

### Degree Information

<table>
<thead>
<tr>
<th>Degree Type: (e.g. AA; AAS; BA; BS)</th>
<th>If AA is it a DTA?</th>
<th>College or University Name</th>
<th>Is your degree complete</th>
<th>If No Anticipated completion date</th>
<th>Major (if bachelor’s)</th>
</tr>
</thead>
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</table>

Do you have any additional experiences that would enhance our knowledge of your nursing, academic, or leadership capabilities as you enter the nursing program (i.e. registrations, licenses, certifications, awards, etc.)?

Please list:

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
Academic Information Sheet

Part 1  GPA Calculator: Use Part 3, the Prerequisite Course Completion table, below to complete the GPA Calculator. The GPA Calculator must be submitted online prior to turning in your complete application packet.

Part 2  Colleges and/or Universities Attended: List each school you have attended including Northwest University. Official Transcripts are required from each institution except Northwest University.

<table>
<thead>
<tr>
<th>University/College</th>
<th>Dates Attended</th>
<th>Degrees Received</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Attention: The prerequisites listed below are required to earn a BSN at Northwest University.
- All prerequisites must be complete before you begin nursing courses.
- Follow the examples provided.
- Do not leave any course blank.
- Courses with an asterisk (*) after the course number require a grade of 2.7 or higher.
- REMEMBER: Official transcripts MUST be sent to BOTH the School of Nursing Office and the NU Enrollment Office for all transfer coursework represented below!

Part 3  Prerequisite Course Completion

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Semester Credits</th>
<th>Plan to Complete TERM/YEAR</th>
<th>Completed TERM/YEAR</th>
<th>Grade</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPL 2101</td>
<td>Example Course 1</td>
<td>3</td>
<td>SU 2014 (or)</td>
<td>N/A</td>
<td></td>
<td>NU</td>
</tr>
<tr>
<td>EXPL 1001</td>
<td>Example Course 2</td>
<td>3</td>
<td>SP 2013</td>
<td>A-</td>
<td></td>
<td>NU</td>
</tr>
<tr>
<td>ENGL 1013</td>
<td>Comp I: Expository Writing</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>ENGL 1023</td>
<td>Comp II: Rhtrc/Research Wrtg</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMM 1213</td>
<td>Fund. of Speech Comm.</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>MATH 2003</td>
<td>Intro to Statistics</td>
<td>3</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>SCIE 1203/1</td>
<td>Survey of Chemistry I w/Lab</td>
<td>4</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>SCIE 1213/1</td>
<td>Survey of Chemistry II w/Lab (Organic &amp; Biochemistry)</td>
<td>4</td>
<td></td>
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<tr>
<td>SCIE 1203/1*</td>
<td>Human A &amp; P I w/Lab</td>
<td>4</td>
<td></td>
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<tr>
<td>SCIE 2213/1*</td>
<td>Human A &amp; P II w/Lab</td>
<td>4</td>
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</tr>
<tr>
<td>SCIE 2452</td>
<td>Genetics &amp; Society</td>
<td>2</td>
<td></td>
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<tr>
<td>SCIE 2613</td>
<td>Diet &amp; Nutrition</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>SCIE 3104</td>
<td>Microbiology</td>
<td>4</td>
<td></td>
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<tr>
<td>PSYC 1013*</td>
<td>General Psychology</td>
<td>3</td>
<td></td>
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<tr>
<td>PSYC 2563</td>
<td>Lifespan Psychology</td>
<td>3</td>
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<tr>
<td>SOCI 3423</td>
<td>Cultural Anthropology</td>
<td>3</td>
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<tr>
<td>BIBL 1103</td>
<td>Old Testament History/Literature</td>
<td>3</td>
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<td>BIBL 1203</td>
<td>New Testament History/Literature</td>
<td>3</td>
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<tr>
<td>BIBL 2553</td>
<td>Biblical Interpretation</td>
<td>3</td>
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<tr>
<td>THEO 1213</td>
<td>Christian Thought</td>
<td>3</td>
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<tr>
<td>UCOR 1043</td>
<td>Faith in Society</td>
<td>3</td>
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<tr>
<td>UCOR 1052</td>
<td>Identity &amp; Vocation (see transfer policy for possible adjustments)</td>
<td>3</td>
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</tbody>
</table>
Statement of Understanding

This signed form must be included in your complete application packet.

Students must comply with rigorous academic standards in order to be admitted to and continue in the Buntain School of Nursing. The requirements are listed in full in the Northwest University Academic Catalog. Items worth noting are listed below.

Prerequisites

1. A minimum of “B-” (2.7) on a 4.0 scale must be earned in the following classes:
   a. Survey of Chemistry II w/Lab (Organic & Biochemistry)
   b. Anatomy & Physiology I w/Lab
   c. Anatomy & Physiology II w/Lab
   d. General Psychology

2. A minimum cumulative grade point average (GPA) of 3.0 on a 4.0 (3.0/4.0) scale is required for all nursing prerequisites.

Program requirements

1. An overall GPA of 3.0/4.0 must be maintained each semester throughout the sequence of nursing courses.
2. The minimum passing grade for any nursing course is 2.7/4.0.
3. All prerequisites must be complete before the student enters the nursing curriculum.
4. The nursing curriculum is academically demanding.
   a. Outside employment should be reduced to one shift per week.
   b. Work must not conflict with clinical or classroom schedules.
   c. Mandatory participation in a one month cross cultural trip during the second semester of the senior year as part of NURS 4693 Nursing Practice as Ministry course.
   d. While traveling abroad during the one month cross cultural trip the student needs to take a leave of absence from work.

5. Saturday class sessions may be necessary on occasion for reasons such as but not limited to a guest speaker or classroom availability.

6. Due to limited accessibility to certain clinical settings (e.g., hospital units), clinical practice may be scheduled for evening, night, or weekend shifts. Every effort is made to provide at least one month’s prior notice.

I certify I have read and understand the above information and the information I have provided on Form B is true and complete to the best of my knowledge. I also understand that if I have not completed any of the courses listed on Form B by August 21, 2015; I will lose my position in the 2015 cohort.

Signature ________________________________   Date ____________________
Statement of Understanding Continued

This signed form must be included in your complete application packet.

Transportation

The cost of parking and transportation are the student’s responsibility.

Health Care Costs

Clinical sites want students to be aware that they cannot provide treatment for illness or injury free of charge. You, the student, are responsible for the cost of your health care needs. Due to the requirements of many clinical sites, all nursing students are required to provide proof of health and accident insurance.

Name of insurance company ___________________________________________________________

Identification # ___________________________ Group # ___________________________ Ex-Date ____________

OR-- □ I do not have insurance at this time but agree to provide this information by Friday, August 7, 2015.

Passports

Students are required to submit a copy of their passports by August 7, 2015. The passport must not expire before October 15, 2017. These items can be faxed to 425-889-5748, emailed nursing@northwestu.edu, or mailed, Buntain School of Nursing, Northwest University, P.O. Box 579, Kirkland, WA 98083.

Immunizations

Once admitted to the program a list of required immunizations and titers is sent to the student. See Clinical Requirements. Immunizations for Hepatitis A & B are required to start the program. To complete these immunizations before August 7th you need to begin the Hepatitis A and B series during the application process.

I have read and understand the above statements. I accept the responsibility for transportation, healthcare costs, my passport, and immunizations while enrolled in Northwest University's nursing program. I agree to email, nursing@northwestu.edu, all required documents

Signature ____________________________________________________ Date ________________
Agreement to Support Mission, Vision, and Purpose

This signed form must be included in your complete application packet.

Mark and Huldah Buntain School of Nursing Mission Statement

The School of Nursing at Northwest University prepares graduates to answer their call to serve God throughout the world and lead others by using their professional expertise as nurses.

Vision Statement

The School of Nursing in all manner of philosophy and operations is uniquely and pervasively Christian. Its learners strive for the highest quality achievements in their educational, professional, and spiritual development. The graduates seek to blend a professional practice with a deeper personal faith as they influence health care in all parts of the world.

Listed above are the mission and vision statements of the Buntain School of Nursing. By signing below you are acknowledging you understand that these statements provide the groundwork for the curriculum to be taught. You are also agreeing your goals are aligned with this mission and vision, and if selected as a student in the nursing major, you will support this mission and vision.

In applying for admission to the Buntain School of Nursing at Northwest University, I affirm I will abide by the purposes the University sets forth in its catalog as standards of conduct. I hereby certify all statements made on this application are true and accurate to the best of my knowledge.

Signature ___________________________ Date ___________________
BUNTAIN SCHOOL OF NURSING, NORTHWEST UNIVERSITY

Criminal Background Check

The Washington State Child and Adult Abuse Information Law RCW 43.43.830-845, requires that anyone with unsupervised access to certain vulnerable populations be screened for specific information about any convictions for crimes against persons and crimes relating to financial exploitations, and for findings in related actions and proceedings. Clinical training sites are precluded by law from allowing persons with certain convictions histories to have unsupervised access to these vulnerable populations. Contracts with clinical training sites require the nursing program to assure that its students have been screened.

Conviction information, including information regarding certain court and administrative determinations, must be disclosed and verified before an applicant or student can be considered for enrollment or for continuation in the nursing program. A conviction/criminal history record does not necessarily disqualify an individual from admission or continuation. Conviction/criminal history records must be verified through a private national background check agency specified by the program. Admission and/or continued enrollment is subject to a satisfactory background check review. Individuals who do not sign this Conviction/Criminal History Disclosure Form will not be considered for admission or continuation. Questions about the use of conviction/criminal history information may be referred to Dean.

PLEASE PRINT

<table>
<thead>
<tr>
<th>First Name:</th>
<th>Last Name:</th>
<th>Social Security Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle Name:</td>
<td>Previous Names or Alias</td>
<td>Date of Birth</td>
</tr>
</tbody>
</table>

### I. CRIMES AGAINST PERSONS AND CRIME RELATING TO FINANCIAL EXPLOITATION

Have you ever been convicted of any of the following crimes? If **YES**, please check all that apply and provide detailed information in section VI.

- Arson (1st Degree)
- Custodial Interference (1st, 2nd Degree)
- Prostitution
- Assault (Custodial)
- Extortion (1st, 2nd, 3rd Degree)
- Promoting Prostitution (1st Degree)
- Assault (Simple or 4th Degree)
- Forgery
- Rape (1st, 2nd Degree)
- Assault (1st, 2nd, 3rd Degree)
- Incest
- Rape of a Child (1st, 2nd, 3rd Degree)
- Assault of a child (1st, 2nd, 3rd Degree)
- Indecent Exposure (Felony)
- Robbery (1st, 2nd Degree)
- Burglary (1st Degree)
- Indecent Liberties
- Selling/Distributing Erotic Material to a Minor
- Child Abandonment
- Kidnapping (1st, 2nd Degree)
- Sexual Exploitation of a Minor
- Child Abuse or Neglect (RCW 26.44.020)
- Malicious Harassment
- Sexual Misconduct with a Minor
- Child Buying or Selling
- Manslaughter (1st, 2nd Degree)
- Theft (1st, 2nd, 3rd Degree)
- Child Molestation (1st, 2nd, 3rd Degree)
- Murder (Aggravated)
- Unlawful Imprisonment
- Communication with a Minor
- Murder (1st, 2nd Degree)
- Vehicular Homicide
- Criminal Abandonment
- Patronizing a Juvenile Prostitute
- Violation of Child Abuse Restraining Order
- Criminal Mistreatment (1st, 2nd Degree)
- Promoting Pornography
- Or Any of These Crime That May Have Been Renamed

### II. RELATED PROCEEDINGS

Have you ever been found in a dependency action, domestic relations proceeding, disciplinary board hearing, or protection proceeding to have: sexually assaulted or exploited, sexually or physically abused a minor or developmentally disabled person or to have financially exploited or abused a vulnerable adult? If **YES**, please provide detailed information in Section VI.

### III. DRUG-RELATED CRIMES

Have you ever been convicted of a crime related to the manufacture of, delivery, or possession with intent to manufacture or deliver a controlled substance? If **YES**, please provide detailed information in Section VI.

### IV. MEDICARE FRAUD-RELATED CRIMES

Have you been debarred, excluded or otherwise ineligible for participation in federal health care programs? If **YES**, please provide detailed information in Section VI.

### V. HEALTH CARE LICENSURE

Have you ever had your license as a health care practitioner revoked? If **YES**, please provide detailed information in Section VI.

### VI. FOR ALL ITEMS CHECKED IN SECTIONS I – V, PLEASE SPECIFY:

1. The specific details including the court or agency involved
2. Conviction or action date(s)
3. Sentence(s) or penalty(ies) imposed
4. Prison release date(s)
5. Current standing (e.g. parole, work release, suspended license, etc.)

Please use separate paper if necessary.
### VII. GENERAL CONVICTION INFORMATION

Aside from those crimes listed above, within the past 10 years, have you ever been convicted of or released from prison for any crimes, excluding parking tickets/traffic citations? If YES, please indicate all conviction dates, prison release date(s) and the nature of the offense(s). Please use other side of page if necessary.

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<th>Yes</th>
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<th>Current Address</th>
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All other cities, counties and states in which resided since turning 18 years of age *(please print)*:

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Under penalty of perjury, I certify that the above information is true, correct and complete. I understand that I am obligated to notify the nursing program within 30 days, in writing, of if I am convicted of any crime or if any of the specified court or administrative determinations are made against me during the application period and/or while enrolled as a student. I understand that any misrepresentation or omission in the above-stated information may lead to denial of admission or dismissal. I understand and agree that the Northwest University and the Buntain School of Nursing may verify this information through a private national background records verification agency. I also understand and agree that admission and continuation is conditioned on the Program’s receipt of a satisfactory background check report from the agency.

**Authorization for Repeat Background Checks and Dissemination of Results:**

I agree to initiate, pay for and provide the Buntain School of Nursing with a repeat background check every year from the date of my admission to the Program. I authorize dissemination of my self-disclosure information, background check results, and conviction records to clinical training sites as deemed necessary by the Buntain School of Nursing during the completion of my academic program. I understand that the Buntain School of Nursing will provide the records listed above only with the condition that the receiving party or parties are notified by the Buntain School of Nursing that they may not disclose the information to other parties, in a personally-identifiable form, without my further consent, unless the other parties are otherwise eligible under federal or state law to receive the records. I further understand that any statements that I have placed in my records commenting on consented information contained in the records listed above is released along with the records to which they relate.

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<th>Printed First Name</th>
<th>Printed Middle Name</th>
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**Process for Background Check Review:**

1. All applicants/students submit a signed Conviction/Criminal History Disclosure Form.

2. Every applicant must verify conviction/criminal history through the private national background check agency specified by the nursing program, by the stated deadline. Failure to comply by the deadline may disqualify the applicant from admission. (Deadline is published in your admission letter.)

3. All continuing students must complete a repeat check every year.

4. If the check is negative, the applicant may be admitted to and the continuing student may continue in the program.

5. If the check is positive, the applicant/student is asked to explain any discrepancies. This information is reviewed by a program chair and faculty. If the review indicates that the information and explanation are satisfactory, the applicant may be admitted to and the continuing student may continue in the program. If the review indicates that information and explanation are not satisfactory, the offer of admission may be withdrawn and the continuing student may be suspended or dismissed from the program.

6. The Dean will meet with the applicant/student and inform the applicant/student of the decision regarding the background check review verbally and in writing.

This signed form must be included in your complete application packet.
BUNTAINE SCHOOL OF NURSING, NORTHWEST UNIVERSITY
APPLICATION FOR ADMISSION TO MAJOR

Christian Leader Reference Form

This signed form must be included in your complete application packet.

To be filled out by a Sunday school teacher, youth leader, pastor, etc. from a Christian organization who knows you well and under whom you have learned, studied or served.

To the Applicant: Print your name and address on the lines below. If you should choose to release your rights to see this form and give the Christian leader permission to confidentially fill out this form, please sign and date in the space provided below.

Please note that this is not required of you, but it is strongly suggested for the benefit of the Christian leader providing the reference.

Signature ___________________________ Date ______________

Applicant ____________________________
(Last) (First) (Middle)

Address ______________________________

City __________________________ State ______________ Zip __________

This reference form will not be available to the applicant for inspection if he/she has signed above. The above named applicant is applying to the nursing major at Northwest University. The mission of the nursing program is to prepare graduates to answer their call to serve God throughout the world and lead others by using their professional expertise as nurses. Please consider this as you fill out the following reference form. By completing this form it is understood that you are not related to the applicant in any way.

1. How long have you known the applicant? _____ Years _____ Months

2. In what church or other organization do you have contact with the applicant?

________________________________________________________________________

3. In what capacity do you know this applicant?

________________________________________________________________________

4. How well do you know the applicant?

□ Casually □ Well □ Very Well

5. Does the applicant demonstrate Christ in his/her life-style? (Circle one) Yes No

Please Explain __________________________________________________________

________________________________________________________________________

Buntain School of Nursing
Northwest UNIVERSITY
6. Does the applicant have a positive attitude toward service? (Circle one)  Yes  No

Please Explain ____________________________________________________________

7. In observing this applicant in class times or other interactions how would you rate this person’s ability to lead a group of people?

☐ Preferences to follow  ☐ Makes some effort to lead  ☐ Good ability to lead  ☐ Exceptional ability to lead

8. What qualities does this applicant exhibit that will contribute to an effective nursing career? ____________________________________________________________

9. On a scale of 1 to 5 please rate the applicant in the following areas:

1 = Deficient  2 = Needs Work  3 = Average  4 = Above Average  5 = Superior

☐ Honesty and personal integrity  ☐ Concern and care for others
☐ Attitude toward authority  ☐ Dependability
☐ Ability to think analytically  ☐ Optimism
☐ Attitude toward schoolwork  ☐ Ability to face challenges

10. Please share any other comments you may have with regard to the applicant’s admission to the Buntain School of Nursing at Northwest University. ____________________________________________________________

11. What is your final recommendation to the Buntain School of Nursing regarding this applicant?

☐ I recommend the applicant
☐ I do not recommend the applicant*
☐ I recommend the applicant with this reservation*

* If you have not recommended or have recommended this applicant with reservations, please explain on an additional sheet of paper. Please include any comments you feel would help us in regard to this applicant.

Reference’s Signature: _____________________________  Date: ______________

Position: _____________________________  Employer/ Business: _____________________________

Name (print): _____________________________  Address: _____________________________

City: ______________  State: __________  Zip: __________  Phone: ______________

- Please return form to the applicant. If the confidentiality statement on page 1 of this form has been signed please place the completed form in a sealed envelope and then sign your name across the seal.
- This form is part of an application. The complete application packet is due on January 16, 2015.
Faculty Reference Form

This signed form must be included in your complete application packet.

To be Completed by a College Level Instructor

To the Applicant: Print your name and address on the lines below. If you should choose to release your rights to see this form and give the faculty member permission to confidentially fill out this form, please sign and date in the space provided below.

Please note that this is not required of you, but it is strongly suggested for the benefit of the faculty member providing the reference.

Signature ___________________________ Date ________________

Applicant ____________________________________________________________

(Last) (First) (Middle)

Address __________________________________________________________________

City ___________________________ State _________ Zip __________

This reference form will not be available to the applicant for inspection if he/she has signed above. The above named applicant is applying to the nursing major at Northwest University. The mission of the nursing program is to prepare graduates to answer their call to serve God throughout the world and lead others by using their professional expertise as nurses. Please consider this as you fill out the following reference form. By completing this reference it is understood you are not related to the applicant in any way.

1. How long have you known the applicant? _____ Years _____ Months

2. In what type of capacity do you know this applicant? (Select all that apply)

   _____ A student in one of my classes        _____ Some out of class interaction times

   _____ A student in many of my classes      _____ Many out of class interaction times

3. What goals does the applicant appear to have for his/her life?

4. In observing this applicant in class times and other interactions, how would you rate this person’s ability to lead a group of people?

   □ Prefers to follow    □ Makes some effort to lead    □ Good Ability    □ Exceptional Ability

5. What qualities does the applicant exhibit that will contribute to an effective nursing career?

________________________________________________________________________

________________________________________________________________________
6. On a scale of 1 to 5 please rate the applicant in the following areas:

1 = Deficient  2 = Needs Work  3 = Average  4 = Above Average  5 = Superior

- ___ Honesty and personal integrity  - ___ Ability to meet deadlines
- ___ Attitude toward authority  - ___ Ability to accept constructive criticism
- ___ Ability to think analytically  - ___ Ability to face challenges
- ___ Attitude toward schoolwork

7. Please share any other comments you may have with regard to the applicant’s admission to the Buntain School of Nursing at Northwest University.

_____________________________________________________________________

_____________________________________________________________________

8. What is your final recommendation to the Buntain School of Nursing regarding this applicant?

☐ I recommend the applicant
☐ I do not recommend the applicant*
☐ I recommend the applicant with this reservation*

* If you have not recommended or have recommended this applicant with reservations, please explain on an additional sheet of paper. Please include any comments you feel would help us in regard to this applicant.

Reference’s Signature ____________________________________________ Date ______________________
Position ______________________________________________________ Institution ______________________
Name (print) ___________________________ Address ______________________________
City ___________________________ State _____________ Zip __________ Phone ________________

- Please return form to the applicant. If the confidentiality statement on page 1 of this form has been signed please place the completed form in a sealed envelope and then sign your name across the seal.
- This form is part of an application. The complete application packet is due on January 16, 2015.
BUNTAINE SCHOOL OF NURSING
NORTHWEST UNIVERSITY
APPLICATION FOR ADMISSION TO MAJOR

Self-Analysis Essay Guide

Applicants for admission to the Buntain School of Nursing at Northwest University must submit a self-analysis essay. This is a two-page essay (not including title and references pages).

The essay is evaluated for content, your ability to organize and express your thoughts in a coherent and understandable manner, and your ability to follow directions. It is kept as part of your permanent file in the School of Nursing office.

Reflect on the following questions, but do not repeat the questions in the text. The essay must be written in APA format (6th edition).

The Mark and Huldah Buntain School of Nursing at Northwest University is distinctive in three ways. The Nursing Program is pervasively Christian, emphasizes cross-cultural values, and is baccalaureate in preparation.

1. How do your values, experiences, and goals align with the Buntain School of Nursing program distinctives?
2. How have your personal experiences prepared you for this program?
3. What skills and strengths do you bring to nursing?
4. What personal characteristics might you seek to improve throughout the nursing program?