ADMISSION TO THE PRE-MED ENDORSEMENT

Pre-application to Pre-Med Endorsement
(Freshman year, or upon transferring to Northwest)

1. As soon as you have decided to pursue the pre-med endorsement, meet with your advisor to inform him or her of your intent.
2. After meeting with your advisor, file a declaration form with the Chair of the Natural Science Department.
3. Work with your advisor in planning your academic schedule to complete the science pre-requisites for admission to the endorsement.
4. In meetings with your advisor and the department chair, discuss and plan for service learning opportunities that support admission to medical school. These will need to be evident in your formal application to major.

Steps to formal admission
(End of Sophomore year. Transfer students must do 1-4 and complete one Northwest University science class before applying).

1. Complete all GER sciences (38 credits) with a minimum cumulative GPA of 3.5, and a science GPA of 3.5 before submitting admission to major application. Students who do not meet the GPA may still apply only if other aspects of their application are exceptional.
2. Take the TEAS test and score greater than 80%.
3. Prepare the formal application and submit it to the science department chair.
   a. On the cover page include your name, overall GPA as of the last semester before application, your science GPA, and the TEAS score.
   b. Attach official transcripts documenting all of your previous collegiate academic work.
   c. Submit a one page maximum, typed statement of personal and professional interest.
   d. Submit two professional reference letters (Northwest University science professors or members of immediate family may not be used for reference letters) speaking to the applicant’s character, leadership activities, and service commitment so that an assessment of the applicant’s potential for success can be made.
   e. Include a well-organized list of medical related volunteering, shadowing, jobs, and other life experiences with brief descriptions of each. Letters from people you worked with may be attached to this page.
4. Once the application is complete and submitted, the applicant will set up an interview with the Pre-Med Committee through the Natural Science Department Chair. After deliberation, the committee will formally notify the applicant of either acceptance or rejection within two weeks of the interview.

Following Acceptance
1. Upon being accepted the student will set up a yearly review with the Pre-Med Committee through the Natural Science Department chair and submit a one page maximum, typed statement of progress in meeting the pre-med requirements.
2. The student will continue to maintain a list of medical related experiences and service.
3. Because of the cross cultural experience component all science majors must:
   a. Secure and maintain a valid passport. (The passport must be valid for the time period covering all expected international travel.)
   b. Authorize the science department to conduct a criminal background check.
   c. Provide a complete health history including immunization and vaccination documentation.
   d. Provide proof of health insurance for the personal cost of health care and maintain insurance through the duration of the program.

Following Rejection
If the candidate is rejected, the formal notification from the pre-med committee will describe the deficiencies leading to the rejection. The student should meet immediately with his or her advisor to plan a course of action leading toward either pursuit of the Biology major (Environmental Science, or General Studies with a science concentration are also suggested), or outlining steps that should be taken in order to remedy the noted deficiencies and prepare for re-application. The student may re-apply after one semester and upon completing the necessary steps.

Send reference letters to:
   Natural Science Department Chair
   Northwest University
   5520 108th Ave NE
   Kirkland, WA 98083.