The Northwest learning experience occurs in an engaged, active environment in which students participate, take ownership, and apply their learning to God’s call in their lives. Participation in the Northwest University learning community is an integrated experience that occurs both in and out of the classroom. Campus Life enriches the student academic program so that each student will have both a fulfilling experience while on campus and a successful life beyond the University. Each member of the community makes a distinct contribution through shared scholarship, leadership, worship, service, and other campus life opportunities. Northwest students are encouraged and expected to offer a unique blend of strengths, characteristics, curiosity, and callings to enhance this Christian community of scholarship and learning.

**STUDENT DEVELOPMENT**

Undergraduate students are at a life stage when they are developing a sense of individual identity, spiritual formation and vocational direction. The Student Development Division provides a variety of opportunities for students to cultivate leadership skills and to participate in service and ministry. Our hope is that as students learn to rely on God's grace for growth during their college years, they will develop priorities and habits of the heart that will enable them to be leaders to serve the church and contribute to society as alumni.

As Student Development staff, we work together with faculty in the unified purpose of enabling Northwest students to integrate their faith, learning, and living. It is precisely Northwest University’s commitment to holistic faith integration that gives it an unparalleled ability to develop a student of premier capabilities. The Student Development office is committed to providing a campus environment, programs, and service opportunities that cultivate a sense of Christian community. Co-curricular activities encourage thought and action that reflects and complements the student’s classroom experience while also striving for the campus community to model commitment to Jesus Christ and to promote habits of lifelong learning. From classroom to chapel, from the Student Center to the residence hall room, Northwest University is committed to maturing and developing the whole human being.

**Core Capacities**

The Mission and Vision statements of Northwest University find expression in the following Student Development Core Capacities that serve as the driving force for the university living and learning community environment and program. Research suggests that students learn the most during college from direct contact with other students. Given this principle, the Division of Student Development initiates intentional programs and services that support student learning. The Core Capacities of Intellectual Development, Spiritual Formation, Wellness, Leadership and Citizenship serve as the overarching learning outcomes attained through the out-of-class campus experience. With these Core Capacities as a blueprint for holistic learning, the Student Development Division facilitates a proactive and comprehensive student life program that establishes critical connections between students, faculty, staff, and the community. The program provides opportunities for life-shaping experiences that will result in academic success, a thoughtful approach to the integration of Christian faith and society, and healthy, life-long relationships.

**Community Handbook**

The Community Handbook is published on the Northwest University Eagle web site to acquaint students with the Northwest University way of life. The Handbook describes what students can expect of the University and what the University expects of students. All expectations are designed to assist students in their adventure of Carrying the Call.

When students apply for admission, they must indicate that they have made a personal commitment to Jesus Christ as Lord and Savior and that they are willing to live according to the lifestyle standards of the University community.

Northwest University students are expected to recognize their responsibility to God by careful use of their time and to engage only in such activities as may contribute to their spiritual, moral, intellectual, and physical well-being. Questionable entertainment and all activities which diminish a person’s moral sensitivity and fervent walk with God should be avoided. Being an authentic biblical Christian both on and off campus is a clear and present standard of Northwest University.

Northwest University will promote Christian citizenship through instruction, corrective accountability and discipline, when necessary for the purpose of developing and maintaining a Christ-centered environment. An
acceptable citizenship record, which includes academic and financial responsibility to the University, must be maintained to qualify for enrollment, participation in student leadership offices, co-curricular activities, including all athletic and music programs, and graduation.

The University reserves the right to modify and amplify the standards and dates set forth in the Community Handbook and to use its discretion in the interpretative enforcement of all ideals and standards of conduct.

**Campus Housing**

Preparing students to *Carry the Call*, Northwest University is a Christian community of scholarship and learning. Northwest’s commitment to provide a community where students live on campus is embedded in this vision. Developing competency and maturity as Christian learners, scholars and leaders occurs partially as a result of the Holy Spirit's work in students' lives through their relationships with other students. The interaction between people is a guiding and fundamentally important component of Christian student development. We believe it is necessary for students to be immersed in community living for essential person to person encounters to be possible. Therefore, as a condition of attending Northwest University, undergraduate students are required to live in university owned residence halls or apartments.

**Housing Requirements**

All full-time undergraduate students (registered for 12 or more semester hours) are required to live in campus housing unless they meet the criteria for living off-campus and have applied and been approved for off-campus living. Students who are granted off-campus residency are considered commuters. Commuters are students who are commuting from their parent’s home or an approved adult’s residence, students who are married and living off-campus, undergraduate students 21 years old and at least junior status (60 semester credits earned) on the first day of class each semester, students 23 years old or older on the first day of class each semester, or students working a job which provides room and board.

Commuters on academic or citizenship probation may be required to live in campus housing during the semester(s) they are serving their probation.

**Reservations**

A $150 non-refundable housing fee is required to secure an on campus housing placement. This one-time fee will follow students even if they change housing locations on campus. It will be kept on file until a student moves out of campus housing. This fee is refundable only to new incoming students who apply for housing, pay the deposit but withdraw before being assigned a room. Once ANY students have been assigned a room, the deposit is non-refundable even if they do not end up attending Northwest University. Placements can always be checked by students by logging into MyHousing on the Eagle website.

**Family Housing**

The University maintains seventy-eight resident student apartments designed for families and married students. Single students over the age of 25 and graduate students may also apply. We cannot accept applications from students in the CAPS program. They consist of thirty-six units with 1 bedroom/1 bath, twelve units with 2-bedrooms/1 bath, and thirty units with 2 bedrooms/2 baths. Applications are available through the Student Development Office.

[http://eagle.northwestu.edu/housing/](http://eagle.northwestu.edu/housing/).

**Community Life**

Providing co-curricular and experiential learning opportunities, the Office of Community Life advises a broad range of student leadership development programs including all aspects of student government (NUSG), student activities, clubs and organizations, recreational sports, Act Six Scholars, and Presidential and Provosts Scholars. This office also administers the fall and spring Orientation programs.

**New Student Orientation**

Student Orientation Advising and Registration (SOAR) and Orientation Week are scheduled time for on campus sessions and activities to ensure a successful transition to life at Northwest University. SOAR is the preliminary advising, registration, and networking venue for incoming students. During SOAR days students meet other incoming students and begin to build relationships and make connections within in the campus community.

A New Student Orientation program is offered just prior to the beginning of each semester. The sessions and activities provided prepare students, both new and transfers, to have a successful transition to Northwest University. Opportunities exist to meet faculty and staff, receive important information about campus resources and policies, and gain connection with peers and student leaders. As this time of transition is essential to student success, attendance is required for all incoming students.

**Act Six**

In partnership with the Tacoma-based Northwest Leadership Foundation, Act Six is an urban leadership and scholarship initiative. Northwest University’s Act Six program identifies and prepares scholars to carry the call of God into engaged, effective, and positive societal leadership. In addition to selecting recipients for association in supportive cadres, the Act Six program fosters transformational leadership, intercultural
awareness, service learning, and a lasting difference on campus and in scholar’s home communities.

**Athletics: Intercollegiate**
Northwest University is a member of the National Association of Intercollegiate Athletics (NAIA). Sports offered include men’s and women’s basketball, men’s and women’s soccer, women’s volleyball; men’s and women’s cross country, men’s and women’s track and field, and Women’s Softball. Some club sports are organized for the enjoyment of the University community.

**Athletics: Recreational Sports**
As advised by the Office of Community Life, the Northwest University Student Government (NUSG) facilitates a recreational sports program consisting of organized on-campus intramural athletics and off-campus regional outdoor recreation opportunities for the traditional undergraduate student population. Campus facilities include the gymnasium, outdoor tennis courts, Eagle athletic fields, outdoor basketball court, outdoor sand volleyball court, and Frisbee golf course.

**Convocation**
Traditionally, the new school year is formally opened with Academic Convocation. Officials, ministers, alumni, and friends join faculty and students for this annual tradition.

**Leadership Learning**
Academic and co-curricular programs offer a variety of experiences that help students become leaders who can make a difference in their world. Student leadership positions provide a valuable opportunity for students to develop capacities and skills that will result in both personal and professional growth. Student leaders will expand their interpersonal and task-management abilities as they encounter new situations and respond to challenges, learning from their own experiences as well as from their peers and mentors.

**Service Learning**
Partnering with local organizations, students along with faculty and staff across all academic disciplines have opportunities to learn by combining their faith, academic study and leadership development with service activities to the surrounding community.

**Student Activities Board**
The Student Activities Board plans a wide variety of events throughout the academic year. Annual events include Talent Show, a spring formal event, and Screaming Eagles Spirit Week.

**Student Government**
Each Kirkland campus traditional undergraduate student is eligible to vote in Northwest University Student Government (NUSG) elections. The NUSG student leaders serve the student body by cultivating a Christ-centered community advocating for the students’ needs and providing opportunities for involvement in activities, recreational sports, and ministry. Working in cooperation with the Director of Community Life, the Student Senate, led by the NUSG executive officers, represents student interests to University Administration. Student concerns and issues are heard at regularly scheduled Student Senate meetings.

**Student Services Fee**
A student services fee is charged on a semester basis at the time of registration. Fees may vary semester-by-semester as established by the Board of Directors. The Student Senate budgets the use of this fee in cooperation with the Student Development Office. The fee provides access to the Eagle Fitness Center, admission to NUSG events, publication of the student newspaper, admission to regular season NAIA home athletic events, access to participation in intramural and recreational athletic activities, and other co-curricular student programming. This fee is required of all Kirkland campus traditional undergraduate students taking 7 or more credits.

**Student Organizations**
A wide variety of clubs and organizations on campus provide opportunities for students to explore co-curricular learning interests with peers. With ever expanding genres of clubs ranging from academic honor societies to special interest groups, or recreation clubs to ministry focuses, there is something for every member of the student community! These student-initiated organizations enrich the atmosphere of Northwest University, providing avenues for students to express their passions, develop leadership, gain personal competencies, and have fun in the process.

**Talon**
The Talon is the student news media produced in cooperation with the ASB student leadership, Communication Department, and Student Development Office. The Talon is facilitated online and updated weekly to:
- keep Northwest University students aware of their surroundings and the news that affects them; on campus, in the community, nationally, and internationally;
- foster a sense of Christian unity and intellectual integrity in Northwest University’s diverse campus community;
- provide an easily accessible vehicle of communication and expression between Northwest University students and the campus community.
Non-Discrimination
Northwest University does not discriminate on the basis of race, color, national origin, age, sex, disability, or genetic information in its admissions policies. Further, it is the policy of the University not to discriminate on the basis of race, color, national origin, age, sex, disability, or genetic information in the administration of its educational programs, including employment, scholarship and loan programs, and athletic and other college-administered programs and activities. As a religious educational organization, the University reserves the right to prefer employees and prospective employees on the basis of religion, and also reserves its right to prefer students and prospective students on the basis of religion. At this time, only traditional undergraduate students are required to comply with the University’s faith requirements.

Northwest is a drug and alcohol-free campus for all employees and students, and offers educational programs in alcohol and drug awareness for all campus groups.

Northwest University is committed to a policy of non-discrimination with regard to race, color, national origin, sex, age, marital status, or physical disability. Persons having questions regarding University policy of non-discrimination should contact the Dean of Student Development.

Northwest University is in compliance with the Family Educational Rights and Privacy Act of 1974/1996. A full statement on FERPA rights is found in this catalog.

STUDENT SERVICES

Career Services
Students receive support for vocational development and career preparation through the Northwest University Vocation and Occupation (NUVO) Office. This office, located in the Academic Success and Advising Center located in Williams Hall in the Ness Academic Center, provides personality and career interest assessments, resume and cover letter review, interview and networking coaching and simulations, and individual career counseling. More information is available at:
http://eagle.northwestu.edu/departments/student-development/career-services/.

Commuter Student Services
In an effort to serve the unique needs of commuter students, Northwest University offers a variety of resources and activities designed specifically for the non-residential population. The lounge in the Pecota Student Center is designed to offer commuter students a space to study, relax, or connect with other students between classes. Information about Commuter Student Services is available in the Student Development Office.

Disability Accommodations
Northwest University will provide reasonable accommodations to qualified individuals with documented disabilities to ensure equal access and equal opportunities with regard to curricular and co-curricular programs and services and university employment

Students who need assistance with classroom, residential, or other campus accommodations should contact the Academic Success and Advising office. Student employees desiring to request accommodations should contact the Human Resources Office. More information about disability accommodations is available at:

Employment Opportunities
Information about off-campus and on-campus student employment opportunities is available at http://www.northwestu.edu/current/jobs/ or in the Human Resources office at 415-889-4203. A Northwest University Application for Employment is available as a download from the Human Resources web page or as a printed copy in the Human Resources Office located in the Dennis A. Davis Administrative Center on the northwest corner of the campus.

Financial Aid Office
Located on the second floor of the Randall K. Barton Building, the Financial Aid Office assists students with any questions regarding loans, grants, scholarships, FAFSA & missing financial aid documents. Additional information is available on the Financial Aid web page at http://eagle.northwestu.edu/departments/financial-aid/.

Fitness Center
The Eagle Fitness Center is available for strength training and aerobic fitness activity. The center is open to Northwest University Community members with a University ID card. The cost for membership is included in the Student Services Fee for Kirkland campus undergraduate day students. All other Northwest University students and alumni are eligible to purchase memberships for a minimal fee. Additional information is available on the Fitness Center web page at: http://eagle.northwestu.edu/departments/fitness-center/.

Food Service
The Dining Hall offers a wide variety of quality food choices appealing to differing preferences. Listed below are the various meals’ service focuses, although various Deli, Salad, and Specialty Bars and three cook to order stations are also open during these times.

Dining Hall Hours: Monday through Friday
7:30-9:00 am............................ Hot Breakfast
9:00-10:00 am............................ Continental Breakfast
10:00-11:00 am............................. Light Lunch
11:00 am-2:00 pm........................ Full Lunch
2:00-5:00 pm.............................. Light Lunch
5:00-7:00 pm.............................. Dinner

**Dining Hall Hours: Weekends**

**Saturday**
10:30 am-12:30 pm........................ Brunch
5:00-6:00 pm............................. Dinner

**Sunday**
7:30-8:30 am.............................. Breakfast
12:30-2:00 pm............................. Lunch
5:00-6:00 pm............................. Dinner

The Aerie Café, located in Pecota Student Center, features an espresso stand and limited food items.

When, because of medical or health conditions, students are required to have a special diet, they should submit a written notice from their family doctor to the Director of Residence Life and Housing. The doctor’s statement should provide all information regarding restrictions and requirements of diet when health is a factor. The University reserves the right to charge for special diet provisions if necessary. Additional information is available on the Caf web page at [http://eagle.northwestu.edu/departments/caf/](http://eagle.northwestu.edu/departments/caf/).

**Information Technology**

Students are encouraged to bring their own computer for use on campus. Every student is expected to use the Northwest University Email system that is provided. All enrolled students are included in our Microsoft software agreement. Terms of this agreement are available on the Information Technology page on the Eagle Website. All enrolled students are also required to abide by the University Information Technology Acceptable Use Policy as posted on the Information Technology page on the Eagle Website.

On the Kirkland campus, computers are available for student use in Argue HSC 252/254, Hurst 214, Barton 114, the Rice Hall Lobby, the College of Business (Barton 209), the College of Social and Behavioral Sciences (North 6710 236), and throughout the Hurst Library. The Hurst 214 computer lab is open 24/7.

**International Student Services**

Northwest University provides assistance to all international students through the International Student Services (ISS) Office. The ISS Office is located in the lower level of the Hurst Library. The ISS staff is available to assist international students with support in a variety of ways including immigration concerns, academic affairs, cultural matters, moral support and encouragement in the adjustments that often accompany life in another culture.

**Security Office**

Northwest University has security personnel available for assistance 24 hours a day, 7 days a week to provide and encourage security, safety, education and personal responsibility. Through officer patrolling and community involvement Campus Security endeavors to protect the people who study, teach and serve as part of the Northwest University community. More information including campus crime and fire statistics is available on the Security web page at [http://www.northwestu.edu/security/](http://www.northwestu.edu/security/).

**Student Accounts Office**

Located on the second floor of the Randall K. Barton Building, the Student Accounts Office assists students with any questions regarding student account balances, payments, and charges. Contact them at 425.889.5326 or studentaccounts@northwestu.edu.

**Vehicles**

Parking permits are required for all students who park vehicles on our campuses. Students may purchase a permit online at [http://www.northwestu.edu/security](http://www.northwestu.edu/security) for $70 plus sales tax per academic year. Violation of vehicle regulations may result in fines and/or cancellation of the permit. It is expected that students bringing cars on campus will have them properly insured and properly licensed with the state in which they are registered.

**Voter Registration**

Northwest University encourages all students to vote in national, state and local elections. Information is available on the Secretary of State’s MyVote Web Site at [https://wei.sos.wa.gov/agency/osos/en/pages/myvote.aspx](https://wei.sos.wa.gov/agency/osos/en/pages/myvote.aspx)

Registering to vote in the State of Washington does affect the student’s residency status in the student’s home state. Out-of-state students who prefer to vote in their home states can obtain absentee ballots from their respective home state elections office.

**The Wellness Center**

The Wellness Center embraces an integrative and holistic approach, promoting the health and well-being of the whole person: body-mind-spirit. We support students’ development of pro-health behaviors and self-care practices that contribute to both the individual’s health and wellness, as well as to the benefit of others. We believe that care for one’s physical body, good nutrition practices, physical activity, mental health, faith integration, cultivation of healthy interpersonal relationships, environmental stewardship, meaningful work, and community contributions are all valuable components of overall health and well-being.
The Wellness Center personnel include: licensed mental health counselors, counselor-interns, mind-body medicine therapist, advanced registered nurse practitioner, and a nutritionist. Services provided include individual counseling, couple counseling, crisis intervention, support groups, primary healthcare, women’s healthcare, sport’s physicals, treatment for both acute and chronic medical conditions, nutrition consultations, and health and wellness coaching. For a detailed list of services, please visit the Wellness Center website.

Appointments can be scheduled by contacting the Wellness Center at Ext. 5282. The Wellness Center is located in the Greeley Center, Building #5. Hours of service are posted on the Wellness Center web page. For health care needs requiring immediate attention that occur outside of the Wellness Center’s office hours, please refer to our web page for a list of local medical facilities that provide 24-hour response.

Additional information is available on The Wellness Center web page at:

http://eagle.northwestu.edu/departments/wellness-center/

**SPIRITUAL FORMATION**

**Campus Ministries**

Northwest University Campus Ministries exists to cultivate the spiritual vitality of our community and to foster the spiritual development of each member, keeping Christ at the center. Campus Ministries provides opportunities for NU students to spiritually grow personally, relationally, corporately, and globally. On a personal level, Campus Ministries encourages an active devotional life, including the study of Scripture, devotions, and prayer. Relationally, Campus Ministries facilitates a number of small groups on campus, called Life Groups, where members meet together to build spiritual and community connections. Corporately, Campus Ministries coordinates four community worship gatherings each week, including a variety of formats, speakers, musical styles, and themes. Globally, Campus Ministries sends out a number of ministry teams each summer, including domestic and international mission trips and worship teams for junior high and high school camps, for the purpose of carrying the gospel to others.

The resources of Campus Ministries are available to all NU students, including access to campus pastors and a church directory. While there are many students involved in Campus Ministries, there are 9 scholarship student leaders who work in specific areas of the Campus Ministries department. These positions are applied for and selected each spring. More information about Campus Ministries is available at:

http://eagle.northwestu.edu/departments/campus-ministries/.

**Chapel**

Chapel is one of the primary forums for the development of student spiritual formation. Spiritual values are continually emphasized in addition to several weeks set aside for various lectureship series, teaching chapels, and mission emphasis.

Attendance in Chapel is required for all Kirkland traditional undergraduate students at Northwest University. An attendance record is maintained. All students are expected to arrange their schedules to permit regular attendance at these important corporate worship events.

**Chapel Small Groups**

In an effort to foster relationships, community, and spiritual growth through the fellowship chapel small groups are established on a "free-market principle" that is organized by areas of student interest. Each group has its own vision, purpose, function or focus upon which its identity is established. All of the chapel small groups are open to any student can relate to or are passionate about the focus of that particular group. Small group meetings are approved to meet partial fulfillment of the chapel attendance requirement.

**Christian Service**

In keeping with the vision and mission statements of Northwest University, students are preparing to help others through Christian service. All students are encouraged and expected to participate in some aspect of the Student Ministries and Missions programs, and in local church ministry.

**Church Attendance**

While at Northwest University, students are expected to faithfully attend a local church where they will be available for ministry.

**Student Ministries**

This organized student outreach consists of a variety of ministry opportunities - children’s ministry, campus ministry, community ministry, evangelism ministry, youth ministry, and prayer ministry. Student ministries provide practical experience in specific areas of Christian education, world missions (including summer and short-term assignments), pastoral care, pastoral ministry, church music, youth ministry, etc. The Campus Ministries Office oversees Student Ministries and provides information and referrals for ministry opportunities, on and off campus. Student teams selected and approved for summer ministry also provide an outreach of service for interested and qualified students.
World Wide Outreach

Northwest University students are given opportunity and encouragement to be active in U.S. and world missions. This ministry provides outreach and counsel for projects, fairs, brunches, conventions, prayer groups and internships, all related to world mission ministry.