Northwest University
Student Financial Services
PO Box 579
Kirkland, WA 98083-0579

2025-2026 Verification Worksheet – Dependent Student

Complete this form only if you were deemed to be a dependent student and were required to provide parent information on your Free Application for Federal Student Aid (FAFSA).

Your FAFSA has been selected for review in a process called **verification**. We are required by law to compare the data provided in your FAFSA with the data provided on this form and any other documents requested by the Northwest University Student Financial Services Office. If there are differences between your FAFSA and the documents provided, corrections may be required.

Section A – Student Information

Last Name: _____ First Name: _____ NU Student ID: _____

Section B – Family Size

Federal law aligns **family size** with those the **parent** could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return.

In the table below, list the people in your **parents' family size** including:

- **Yourself** (the student).
- **Your legal biological or adoptive parents** (including stepparent, if applicable), **even if you are not living with them**.
  - **If your parents are divorced or separated**: List the parent who provided the greater portion of your financial support during the 12 months immediately prior to filing the FAFSA (even if you do not live with that parent).
    - If neither parent provided support during this period, list the parent who provided the greater portion of support during the most recent year that you received support from a parent. If both parents provided an equal amount of support, list the parent with the greater amount of income or assets.
    - **If this parent is remarried as of today, you must also list your stepparent**.
- **Your siblings** if they currently live with your parents (or live apart due to college enrollment), they currently receive more than half of their support from your parents, and they will continue to receive more than half of their support from your parents during the award year (July 1, 2025 through June 30, 2026).
- **Other people** if they currently live with your parents, they currently receive more than half of their support from your parents, and they will continue to receive more than half of their support from your parents during the award year (July 1, 2025 through June 30, 2026).

Full Name	Age	Relationship
Example: Martha Jones	*44*	*Spouse*
		Self

(Continued on back)

Section C – Student Tax Information

Student *(check the single box that applies)*	**Instructions**
☐ Filed a 2023 Federal Tax Return.	Choose an option below to provide your tax return information: ☐ Import 2023 income and tax information directly from the IRS into the FAFSA form. ☐ Request a Tax Return Transcript from the IRS for the 2023 tax year at www.irs.gov/individuals/get-transcript. ☐ Submit a signed copy of your 2023 tax return and applicable schedules filed with the IRS.
☐ Earned $0 income in 2023 and were not required to file a 2023 Federal Tax Return.	No additional documentation needed (unless there appears to be conflicting information reported on the FAFSA).
☐ Earned income in 2023 but were not required to file a 2023 Federal Tax Return.* *Note: Additional documentation may be requested if there appears to be conflicting information reported on the FAFSA.*	Follow all steps below to provide the required information:* 1. Attach copies of **all** 2023 W-2 forms or equivalent documents. 2. List **all** 2023 income earned in the table below (include every source of income, even if no W-2 was issued).

Name of Employer	IRS W-2 or Equivalent Document Attached?	2023 Amount Earned*

If a **filing extension was granted by the IRS beyond the automatic six-months: You must also provide a copy of the **IRS's extension approval** and, if self-employed, certify the amount of Adjusted Gross Income and U.S. income tax paid for tax year 2023 in the table above.*

Section D – Parent Tax Information

Parents *(check the single box that applies)*	**Instructions**
☐ Filed a 2023 Federal Tax Return.	Choose an option below to provide your tax return information: ☐ Import 2023 income and tax information directly from the IRS into the FAFSA form. ☐ Request a Tax Return Transcript from the IRS for the 2023 tax year at www.irs.gov/individuals/get-transcript. ☐ Submit a signed copy of your 2023 tax return and applicable schedules filed with the IRS.
☐ Earned $0 income in 2023 and were not required to file a 2023 Federal Tax Return.	No additional documentation needed (unless there appears to be conflicting information reported on the FAFSA).
☐ Earned income in 2023 but were not required to file a 2023 Federal Tax Return. *Note: Additional documentation may be requested if there appears to be conflicting information reported on the FAFSA.*	Follow all steps below to provide the required information*: 1. Attach copies of **all** 2023 W-2 forms or equivalent documents. 2. List **all** 2023 income earned in the table below (include every source of income, even if no W-2 was issued).

Name of Employer	IRS W-2 or Equivalent Document Attached?	2023 Amount Earned*

If a **filing extension was granted by the IRS beyond the automatic six-months: You must also provide a copy of the **IRS's extension approval** and, if self-employed, certify the amount of Adjusted Gross Income and U.S. income tax paid for tax year 2023 in the table above.*

Section E – Signature(s)

By signing below, I (we) certify that all information reported on this worksheet is complete and correct (only one parent whose information is provided must sign). **All verification documents must be submitted to Student Financial Services 14 days prior to the student's last day of attendance. If not received by this deadline, all financial aid will be forfeited.**

_____/_____ _____/_____

Student Signature *(required)* Date Parent Signature *(required)* Date