

## TEACH Grant Overview and Checklist

### Section A: Checklist

- Complete the FAFSA every year you plan to receive the TEACH Grant from the Department of Education (ED).
- Submit any documents or answer any questions requested by Northwest University Student Financial Services.
- Complete TEACH Grant [Counseling](#) each year you receive the TEACH Grant.
- Complete the TEACH Grant [Agreement to Serve or Repay](#) each year you receive the TEACH Grant.
- Agree to the Financial Aid Terms and Conditions which will be sent with the Financial Aid Offer each year.
- Maintain a 3.25 or higher cumulative GPA.
- Along with this form, review the [TEACH Grant information page](#) and [TEACH Grant guides](#) available at [studentaid.gov](#) for the most up-to-date information and to become knowledgeable on the requirements of this grant.

### Section B: Eligibility

**TEACH Grant requires you to:**

- Meet the [basic eligibility criteria for the federal student aid programs](#).
- Complete the [Free Application for Federal Student Aid \(FAFSA®\) form](#).
- Be enrolled as an undergraduate, post baccalaureate, or graduate student at a school that participates in the TEACH Grant Program. (You may receive TEACH a maximum of 4 years for an undergraduate degree and a maximum of 2 years for a graduate degree)
- Be enrolled in a TEACH-Grant-eligible program.
  - Northwest University's Bachelors of Education, Masters in Teaching (MIT), and Masters of Education (MED) programs are eligible for TEACH Grant. Stand-alone endorsements, Teacher Prep, and Pre-Requisites are **not** eligible. Student eligibility is on a case-by-case basis determined by your FAFSA, Agreement to Serve, completion of TEACH Counseling, and other factors as determined by ED.
- Meet certain academic achievement requirements (maintaining a cumulative GPA of at least 3.25). For specific information about the academic requirements for financial aid, contact [studentfinancialservices@northwestu.edu](mailto:studentfinancialservices@northwestu.edu).
- Receive [TEACH Grant counseling](#) that explains the terms and conditions of the TEACH Grant service obligation. You must complete counseling each year that you receive the TEACH Grant.
- Sign a TEACH Grant [Agreement to Serve or Repay](#) each year you receive the TEACH Grant.

### Section C: Agreement to Serve

***In exchange for receiving the TEACH Grant, you must agree to the following:***

- You must serve as a full-time teacher for a total of at least four academic years within eight years after you complete or otherwise cease to be enrolled in the program(s) for which you received TEACH Grant funds.
- You must perform the teaching service as a highly qualified teacher at a low-income school or educational service agency.
- Your teaching service must be in a high-need field.
- You must provide ED with documentation of your progress toward completing your service obligation.
- If you do not meet the requirements of your service obligation, all TEACH Grants you received will be converted to [Direct Unsubsidized Loans](#). You must repay these loans in full, with interest charged from the date of each TEACH Grant disbursement.

## Section D: High Need Fields

### ***High-need fields may include:***

- mathematics;
- science, including, but not limited to, computer science;
- foreign language;
- bilingual education;
- English language acquisition;
- reading specialist;
- special education; or
- any other field that has been identified as high-need by the federal government, a state government, or a local education agency, and that is included in the annual [Teacher Shortage Area Nationwide Listing \(Nationwide List\)](#).

If you plan to teach in a high-need field that is included in the *Nationwide List*, that field must be listed for the state where you teach either at the time you begin your qualifying teaching service or at the time you received a TEACH Grant.

### ***How can I identify schools or educational service agencies that serve low-income students?***

Elementary and secondary schools (public and private) and educational service agencies serving low-income students are listed in the annual [Teacher Cancellation Low-Income Directory](#). In addition, elementary or secondary schools operated by the U.S. Department of the Interior's [Bureau of Indian Education \(BIE\)](#) or operated on Indian reservations by Indian tribal groups under contract or grant with the BIE qualify as low-income schools.

## Section E: Certification

As explained in the *Agreement to Serve*, each year you must provide ED with the [TEACH Grant Certification of Qualifying Teaching](#) form on studentaid.gov each year.

If you do not submit your documentation of progress or certification of intent by the deadline given by ED and do not respond to reminder notices, all TEACH Grants you received will be converted to Direct Unsubsidized Loans. You must then repay these loans to ED, with interest charged from the date the TEACH Grants were disbursed (paid to you). ED will notify you if your TEACH Grants are converted to Direct Unsubsidized Loans.

If you would like to submit a request for reconsideration of a loan conversion, please call 1-888-303-7818.